

**Summary Minutes of Manufacturing Technical Committee Teleconference
July 15, 2010**

**Teleconference Information:
1-866-570-1041
Passcode: 544861**

- **Welcome**
- **Antitrust Statement** read by Chair
- **Review of actions from June**
 - Risk Mgmt WG- WG members will be reviewing and getting case studies ready for publication. Reminded of new publication policy in that all agreements must be signed by Board Chair.
 - Transdermals- comments were compiled and sent to SC for approval. SC asked for more time to review and would send questions to MTC by July 9th. No questions, or comments received from SC. Vote should take place on July 22 SC call.
 - New member- IPAC nominee was unanimously approved by the SC for MTC participation with high recommendations.
 - Supply Chain- WG member is compiling comments received and will resubmit for review when task is accomplished.
- **Status of new MTC members** – IPAC nominee approved.
- **Report on Steering Committee** – Next call is July 22, 2010 and they will vote on the transdermals, nano and PODP workshop proposals.
- **Report from Working Groups:**
 - Risk Management Case Studies – WG members will work on the publication of papers this summer and report to Chair intermittently to keep MTC apprised of progress.
 - Specification Design & Lifecycle management – WG Chair is still trying to set up a conference call with former team members to complete their project. Deadline is still Sept. 2010.
- **New/proposed WGs**
 - Process Drift Workshop – draft is being finalized and speakers being confirmed. Brochure due to be completed and sent out at the end of July. Waiting for FDA to sign co-sponsorship agreement and give approval on all their participants. Project is moving forward and looking good.
 - Transdermals SUPAC – SC will vote on the first step in the proposal during their July 22 call. The subsequent steps will be handled later once Step 1 is completed.
 - Supply Chain – WG member is still working on compilation of comments/suggestions.
- **2010 Meeting Schedule**
 - Aug 12 - 9:00-11:00 AM ET
 - Sept 9 F2F (Sanofi-Aventis?) - 10:00 AM - 2:00 PM ET
 - Oct 14 - 9:00-11:00 AM ET
 - Nov 11 - 9:00-11:00 AM ET
 - Dec 9 F2F (place TBD) - 10:00 AM - 2:00 PM ET
- **AOB** – none reported.