

*PQRI MTC Meeting Minutes - 16 April 2009*

- Chair read the anti-trust admonition statement.
- Chair reported that the Specs WG is nearing completion of the revisions, and will meet FTF in May-June to finish it off.
- ACTION: send Risk Mgmt. Chair a HAAACP case study.
- ACTION: send Risk Mgmt. Chair comments on case studies & risk factors.
- ACTION: pursue contacts for publishing the Risk Management White Paper. Is SC approval needed?
- FDA rep reported that the OPS is working on questions regarding QbD, and that we may be able to use the results for more WG ideas. Planning is just started, so results are at least 6 months away. ACTION: bring ideas forward when available.
- ACTION: get more information on supply chain security.
- ACTION: bring new ideas for WGs to next meeting. If you are unable to attend, please e-mail your ideas to MTC Chair.
- ACTION: **Chair** to send out an updated address list. *Attached*
- ACTION: see if he can host May meeting at Sanofi-Aventis. *Completed. Directions sent to MTC.*
- ACTION: respond to Sanofi rep regarding attendance at next meeting.
- ACTION: come prepared to schedule meetings through the end of 2009.

The next meeting is face-to-face at **Sanofi-Aventis** on **14 May 2009, 10:00 AM - 2:00 PM ET**. Directions were sent out. If you did not receive them, please contact Sanofi rep.