

**Summary Minutes
DTC Teleconference
June 17, 2010**

Chair read Admonition Statement.

Chair asked for any additional comments on the C/C Work Group Bottle Report that is under review. No comments received. Chair will advise WG that report is approved as presented to the DTC.

Review of the recent Steering Committee Teleconference agenda items.

Note: DTC will handle oversight on a couple of the new work projects being considered by the Steering Committee. (Nanoparticles, Large 'N' workshop, and PODP workshop)

- Nanoparticles proposal was briefly discussed and full proposal will be attached with the minutes. SC will vote on proposal in July.
- Process Drift workshop was discussed and the draft agenda was reviewed. IPEC member suggested the Planning Committee consider speaking with the excipient community regarding the process drift to the workshop and the issue of cyclical variation v. process drift. He will contact Chair directly.
- Supply Chain-Excipients work proposal and work plan is in the development stage. IPEC member of SC is working with the group to try to coordinate efforts with other work being done in this arena.
- Transdermals proposal is being considered and the SC will vote on the Step #1 in their work plan in July to begin the project.
- Large 'N' workshop proposal presentation was reviewed. Title will change a bit and a draft budget will be created along with a bit more flushed out agenda for a final vote by the SC so that the matter can go to the Board for financial approval.
- PODP WG proposed two ideas to the SC for consideration: 1) workshop in Spring 2011, 2) a team to work directly with FDA to solicit their feedback on some topics to guide the path forward for the toxicologists. SC approved both proposals and WG is to move forward. PQRI Secretary will work with Chair to develop a draft budget for the workshop.

Liaison WG reports:

- C/C WG is completing their work on the Bottle report and incorporating any comments they received. They are also working on the ASTM method and template and will be preparing a further report linking both Blister and Bottle reports to demonstrate a universal metric for comparison of container closure systems. They are also considering future work projects in this arena.
- SSL WG did not have an update, but they are still working on their white paper and considering hosting a workshop in the near future to disseminate their WG findings.
- PODP WG update is as presented with their SC presentation.
- Sulfonate Esters Chair is still in a holding pattern regarding his work proposal due to work commitments and changes in his workplace.

No further business to be discussed. Meeting adjourned at 3:05 pm.