

**Summary Minutes of the DTC Teleconference
March 18, 2010**

Chair summarized the reading of the admonition statement.

Container Closure WG-

- Blister report comments have been received and will be compiled and sent to WG by March 19th.
- Bottle report is almost finished and then the WG will complete the ASTM method.

Action Item: DTC Chair will forward compiled comments onto the WG by March 19

Stability Shelf Life WG- no update given

Sulfonate Esters WG- Chair has a possible WG proposal to submit in the future that he is working on. Right now, things are at a standstill due to issues within his company.

PODP WG-

- They have been searching for a document sharing program and Boehringer has offered a possible solution, which BI has graciously offered to fund for the time being if the WG feels it will work for them.

Action Item: DTC Chair will contact SC Chair to make sure she is okay with this arrangement and support for the WG.

QbD WG- DTC Chair advised that he will need to talk with SC Chair about this group and what should happen with it now. New leadership was set, but nothing seems to be happening and not sure what else needs to take place at this point.

Steering Committee Report-

- Process Drift Workshop has been approved and contract signed for the dates of December 1-3, 2010 at the Bethesda North Marriott in Maryland. Several DTC members have been targeted by the Workshop Committee to try to solicit their assistance and support and should be contacted by the committee in the near future.
- MTC is putting together a couple of WG proposals as off shoots from the PQRI conference. One is on Transdermals and the other concerns Excipients in the Supply Chain. They should be ready to come to the SC within the next couple of meetings.

No further business was brought forward so the meeting adjourned at 3:10 pm.