

Summary Minutes of the DTC Teleconference
February 18, 2010
2:00 pm – 3:30 pm

Admonition Statement was read by the Chair.

Stability Shelf Life WG update was given by WG Chair. Key points were: review of the presentation that was made during the PQRI Conference in December; subgroup is working on completing the paper that deals with the definition of “shelf life”; subsequent papers will also be written dealing with the methodology they are promoting; grad student’s dissertation should be completed in May 2010; WG should be able to complete their work in 2010, but reserves the right to create additional work products if feasible that will go beyond 2010-if so, they will need to adjust their work plan to notify the SC of their intentions; currently hoping to participate in three meetings and make presentations at those meetings regarding their work during the course of 2010; DTC is reviewing their presentation for the ENAR meeting in March; they have been using real data provided by Johnson & Johnson to test their methodology and also using computer simulated data; DTC approved the yearly summary so final payment can be made to UN-L for 2009.

Action Item: PQRI to request invoice from UN-L for the final payment. DTC Chair is asking members to review the ENAR presentation and return comments as soon as possible as the meeting is in March 2010. *Post Meeting Note:* Invoice was requested on Feb. 19, 2010. Liaison sent the abstract out immediately following the teleconference.

Container Closure WG is awaiting the DTC comments on their Blister Report. Comments can be submitted through next week.

Action Item: DTC Chair will send reminder to DTC members directly following the teleconference to try to expedite this review.

PQRIs New Publication Policy will be on the PQRI website. The major change to the policy involves the fact that all publishing agreements must now go through the Chair of the Board of Directors for their signature. This is being done to try to help facilitate PQRI retaining the rights to post the full articles on our website for public dissemination.

Re-Affiliation of several PQRI members is being handled by AAPS SC rep to allow their continued involvement in both the DTC and the MTC as their prior member organization has since terminated their membership with PQRI.

Meetings for 2010 will be on the third Thursdays of each month as in previous year.

Meeting adjourned at 3:25 pm.